

Shropshire Council
Legal and Democratic Services
Shirehall
Abbey Foregate
Shrewsbury
SY2 6ND

Date: Friday, 27 January 2023

Committee:
Place Overview Committee

Date: Monday, 6 February 2023
Time: 10.30 am
Venue: Shrewsbury/Oswestry Room, Shirehall, Abbey Foregate,
Shrewsbury, Shropshire, SY2 6ND

You are requested to attend the above meeting.
The Agenda is attached.

There will be some access to the meeting room for members of the press and public but this will be limited. If you wish to attend the meeting, please email democracy@shropshire.gov.uk to check that a seat will be available for you.

Please click [here](#) to view the livestream of the meeting on the date and time stated above.

The recording of the event will also be made available shortly after the meeting on the Shropshire Council YouTube Channel: [Here](#)

Tim Collard
Assistant Director – Legal and Governance

Members of Place Overview Committee

Joyce Barrow (Chairman)	Pamela Moseley
Steve Davenport (Vice Chairman)	Peggy Mullock
Julian Dean	David Vasmer
Geoff Elner	Paul Wynn
Roger Evans	

Your Committee Officer is:

Sarah Townsend Committee Officer
Tel: 01743 257721
Email: sarah.townsend@shropshire.gov.uk

AGENDA

1 Apologies for Absence

2 Disclosable Interests

Members are reminded that they must declare their disclosable pecuniary interests and other registrable or non-registrable interests in any matter being considered at the meeting as set out in Appendix B of the Members' Code of Conduct and consider if they should leave the room prior to the item being considered. Further advice can be sought from the Monitoring Officer in advance of the meeting.

3 Minutes of the Previous Meeting (Pages 1 - 6)

To consider the minutes of the Place Overview Committee meeting held on 10th November 2022. (Attached).

Contact: Sarah Townsend (Tel: 01743 257721)

4 Public Question Time

To receive any questions or petitions from the public of which notice has been given. The deadline for notification for this meeting is 5.00 p.m. on Tuesday, 31st January 2023.

5 Member Question Time

To receive any questions of which Members of the Council have given notice. The deadline for notification for this meeting is 5.00 p.m. on Tuesday, 31st January 2023.

6 New Housing Development Task and Finish Group

To receive an update and the final report from the work of the New Housing Development Task and Finish Group. (Report to follow).

Contact: Danial Webb (Tel: 01743 258509)

7 Highways Capital Programme

To review the council's capital programme for highways and transport for the period 2021-2025, ensure Shropshire Council has the staffing and infrastructure

in place to plan and deliver programmes of work made possible by increased capital funding and ensure adequate funding is allocated to programme investments within LTP4. (Report to follow).

Contact: Andy Wilde (Tel: 01743 255472)

8 Local Transport Plan 4 (LTP4) (Pages 7 - 14)

To scrutinise the progress in the development of the next Local Transport Plan for Shropshire. (Attached).

Contact: Victoria Merrill (Tel: 01743 255476)

9 Place Overview Committee Work Programme (Pages 15 - 32)

To consider the future work programme of the Committee. (Attached).

Contact: Danial Webb (Tel: 01743 258509)

10 Date/Time of Next Meeting of the Committee

The Committee is scheduled to next meet on Thursday, 23rd March 2023 at 2.00 p.m.

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Place Overview Committee
6 February 2023
10.30 a.m.

Item
3
Public

**MINUTES OF THE PLACE OVERVIEW COMMITTEE MEETING HELD ON 10
NOVEMBER 2022
2.00 P.M. - 3.35 P.M.**

Responsible Officer: Sarah Townsend
Email: sarah.townsend@shropshire.gov.uk Tel: 01743 257721

Present

Councillor Joyce Barrow (Chairman)
Councillors Steve Davenport (Vice Chairman), Julian Dean, Geoff Elner, Roger Evans,
Dan Morris, Pamela Moseley, Peggy Mullock, David Vasmer and Paul Wynn

26 Apologies for Absence

There were no apologies for absence from committee members.

Mark Barrow, Executive Director of Place, sent his apologies.

27 Disclosable Interests

None were declared.

28 Minutes of the Previous Meeting

RESOLVED:

That the minutes of the Place Overview Committee meeting held on 29th September 2022 be approved as a correct record.

29 Public Question Time

There were none.

30 Member Question Time

A member question was received from Councillor Julian Dean regarding Minimum Energy Efficiency Standards in non-domestic buildings, including the council's own assets. Councillor Dean was in attendance to ask his question and the Overview and Scrutiny Officer read out the reply, in the absence of officers. (A full copy of the

question and response provided is attached to the web page for the meeting and also attached to the signed minutes).

Councillor Dean provided a brief context to his question and as the officers who had provided the response had been unable to attend the meeting, he was advised to either email his supplementary question directly to them or submit it to the next Place Overview Committee meeting.

A comment was made that it is Cabinet members who reply to issues raised by the Scrutiny Committee and not the service area. The Chairman responded that the relevant Portfolio Holder would be advised regarding any questions that are received.

31 Chairman's Remarks

The Chairman provided an update on the work that the Place Overview Committee was carrying out, or had previously carried out, as follows:

- She had attended Cabinet last month to provide them with the committee's response to the proposal for a waste minimisation strategy. This response had been shared with officers and they had been asked to ensure that the final proposal to Cabinet took into account the committee's response to the proposals. She expected that the strategy would return to scrutiny in due course before Cabinet make a final decision on the matter.
- A further request had been made to Cabinet that the council responds to the recommendations of the committee's 2019 Signs and Banners Task and Finish Group. The Leader had agreed to instruct officers to prepare a response for Cabinet to consider.
- She would attend Cabinet again later in the month, to share the committee's recommendation that the council makes equal the period of consultation on planning applications given to town and parish councils and to elected members of Shropshire Council.

32 Highways Capital Programme

The committee received the report of the Head of Highways. However, prior to considering it, members commented that it did not cover the objectives detailed within the committee's work programme and that the information required was also missing.

The Portfolio Holder for Highways and Regulatory Services was in attendance and explained that the Assistant Director of Infrastructure had been responsible for the report, but was unfortunately off work for a few months. In his absence, the Head of Highways had picked up the report and produced it with a very limited brief and in a short space of time. They both confirmed that they were happy that the report be deferred.

Members requested that the following information be provided within the report:

- Percentage breakdown on how capital funding is spent between carriageways, footways and cycleways.
- A re-look at the climate change appraisal section as if cycleways and footways were being prioritised, there would be a climate change benefit.
- Active Travel.
- Footpaths.
- Asset Management System and the reasons behind various statements contained within the dashboard.
- Capital spend in relation to the current year.

The Portfolio Holder for Highways and Regulatory Services commented that information concerning the current year and where the highway service had come from up to where it was now, could be provided. However, as the budgets for the next financial year had not yet been agreed, information that could be provided on forward projections was somewhat limited.

RESOLVED:

That consideration of the Highways Capital Programme be deferred to the next meeting of the Place Overview Committee.

In responding to a question, the Head of Highways explained that Multevo were a supply chain partner of Kier and had been brought into the contract approximately eighteen months ago. He would circulate a briefing note to all councillors providing further information about them.

33 Communicating Highways Works and Repairs

The committee received the report of the Head of Communications which looked at how and why Shropshire Council and its highways partners communicate with residents, road users and stakeholders around highways maintenance work, as well as the importance of good communications and the improvements made in the past eighteen months in the way that communications around highways maintenance is carried out.

The Portfolio Holder for Highways and Regulatory Services was in attendance to present the report on behalf of the Leader and Portfolio Holder for Communications, along with the Council's Senior Communications Officer and Kier's Communications Manager.

Members were informed that in spring 2021, it was acknowledged that there was a need for a communications strategy and a new approach to communications, to show and evidence the work that was being carried out to improve the county's roads and to explain the context of why roads are as people find them.

Attention was drawn to a recent independent national highways and transport survey (the NHT survey) in which a higher percentage of Shropshire residents replied in comparison to national figures. The Council was marked as improving in eight out of twelve areas of communication by residents against the same results last year. This was a marked improvement and the Head of Highways agreed to email the statistics

to the Overview and Scrutiny Officer, in order that they could be emailed out to committee members.

Committee discussion, comments and suggestions covered:

- The level of communication and engagement with Councillors and Town and Parish Councils had greatly increased, although it was recognised that there was more work to be done.
- Now that the Fix My Street app had been launched and was up and running, the second phase of implementation was due to commence, whereby improvements to the feedback loop would be made and the public would be able to interact more effectively with the council through the app. This would seek to address the commonly reported issue that people receive little detail on the progress of reports that they have made to the council and that when feedback is received, it is not always meaningful.
- With regards to a query regarding a manhole cover that kept on collapsing and had been temporarily repaired on numerous occasions but required a more permanent repair, the Head of Highways requested that the member email him the details in order that he could follow it up.
- Discussion took place regarding communications on the highways where diversion signs and road ahead closed signs were in place when there was no work being undertaken or when the works were a significant distance away. Members were informed that this was often because of safety issues and to stop vehicles getting stuck, with all types of vehicles needing to be accommodated and not just cars. Regarding businesses, 'businesses open as usual' signage was displayed where road closures and / or road works were in place.
- Several members spoke about road closure issues that they were currently encountering and they were asked to email them to Kier's Communications Manager (Mark.A.Fox@kier.co.uk) and the Council's Head of Highways for investigation.
- As funding was now consistent in terms of the four year plan, the cycle of having to close roads quickly would be reduced. This would allow more sufficient time to plan.
- Councillors are a key part of the communications channel and the importance of them receiving road closure information as early as possible was highlighted, in order that it could be cascaded onto their local residents.
- It was questioned whether local Traffic Management companies could be used where possible as they would be more familiar with and more likely to have the local knowledge of a particular area. The Head of Highways commented that local providers were valued and ways of bringing them into the service was proactively being looked into. However, for a variety of reasons, it was not always possible to use them.
- In order that everyone was working towards a Shropshire Highways alliance, some rebranding was taking place in order that everyone was working under the same brand and contractors felt part of the process and the Highways Department. This had resulted in both the work and quality of the work increasing.
- It was noted that the level of complaints had fallen over the last two years from 34% of all complaints to 27%. Improved service, greater investment and improved communication were all likely to have contributed to this. It was

commented that the report should have included the actual figures of the number of complaints and not just the percentages.

- The highways maintenance pages of the council's website were kept up to date and were reviewed on a regular basis.

RESOLVED:

1. That the report be noted.
2. That a report be provided to the next Place Overview Committee meeting, for information regarding what has been done to employ more local Traffic Management companies than there are currently.

34 Place Overview Committee Work Programme

The Overview and Scrutiny Officer presented the Place Overview Committee's proposed work programme for the 2022-2023 municipal year. He explained that the Economic Growth Strategy was being considered by the Communities Overview Committee at their meeting on Wednesday, 23rd November 2022. It had originally been suggested that a joint committee meeting be held on this topic, but Legal and Democratic Services had advised that there was no mechanism in place to do so. However, the Communities Overview Committee could invite the Place Overview Committee to participate in their meeting and therefore, Councillor Macey, Chairman of the Communities Overview Committee, had invited all members of the Place Overview Committee to do so. Members requested that the Overview and Scrutiny Officer go back to Legal and Democratic Services to establish whether members of the Place Overview Committee would have voting rights at this meeting.

It was noted that a meeting of the Housing Development Task and Finish Group would be held on Tuesday, 22nd November 2022 and officers would also be in attendance. Going forward, Shingler Homes had kindly agreed to attend a meeting and a walking tour of some of the developments in Shrewsbury would also be arranged.

An update was provided on the Clean and Healthy Rivers topic and members were informed that it had become clear that the scope of this needed to be far wider than originally thought, as the local authority has a much larger role to play in river water quality than anticipated.

It was noted that the Local Transport Plan 4 was due to be considered at the committee's next meeting. However, due to the complexity and size of this document, members suggested that it would be beneficial to have a briefing on it beforehand and that this could also be extended to all Councillors. The Overview and Scrutiny Officer explained that as the Communities Overview Committee had agreed to scrutinise community based transport work, he would discuss the best way forward with officers.

With regards to the LED lighting programme that was due to be considered at the committee's next meeting, the Overview and Scrutiny Officer commented that 75% of the issues on Fix My Street were concerning lighting columns. It was suggested that he speak to officers to establish if this was due to the supply issue on old style lights

and if it wasn't, this topic could be broadened into looking at the matter of street lighting in general.

It was commented that having a report presented by a Cabinet Members, as had been the case earlier in the meeting, felt 'odd' as normally, reports were presented by officers and there was a risk of 'politicising' the issues being considered. It was noted that the Council's Constitution states that Cabinet members would normally attend scrutiny committee meetings.

Reference was made to previous practice whereby scrutiny committee Chairs had opportunity to see and discuss draft reports prior to them being considered at the meeting. It was suggested that members wait until the outcome of the recent LGA scrutiny review is published and if this is not included as a recommendation, they then raise it with the Assistant Director – Legal and Governance.

35 Date/Time of Next Meeting of the Committee

It was noted that the next meeting of the Place Overview Committee was scheduled to be held on Thursday, 26th January 2023 commencing at 2.00 p.m.

Signed (Chairman)

Date:



<u>Committee and date</u> Place Overview Scrutiny Committee	<u>Item</u> 8
6th February 2023	Public

UPDATE ON LOCAL TRANSPORT PLAN FOR SHROPSHIRE

Responsible Officer Matt Johnson on behalf of Steve Smith
Email: matt.johnson@shropshire.gov.uk Tel: -

1 Summary

The purpose of this briefing note is to provide the Place Overview Committee with an update on the ongoing development of the next Local Transport Plan (LTP) for Shropshire. This report builds upon previous report brought to this Committee on 11th November 2021.

The LTP will set out the long-term strategy for the progression, development, management and maintenance of Shropshire's highway and transport systems. The LTP is being developed using a whole Council approach that recognises the key role that transport and highways have to play in maintaining sustainable communities, encouraging economic growth, and in strengthening links with environmental and health agendas. It is currently planned that the LTP will run to 2038 to coincide with the Local Plan.

In 2021, the Government announced plans to issue new guidance on LTPs with a target for Local Transport Authorities (LTAs) to have new LTPs in place by Spring 2024. This meant that the original scope of the LTP would need to be reviewed particularly in reflection of the work already carried out. Due to the then, imminent release of the new guidance, the development of the LTP was put on hold in March 2022.

The launch of the new guidance by the Department for Transport (DfT) has been subject to delay and is now expected to be released as a consultation draft early in 2023. However, some work has already been commissioned due to the opportunities presented to Shropshire by its term consultant, WSP, also being awarded the contract to produce the new DfT guidance. Therefore, it is intended that Shropshire will be able to consult on the strategic themes and objectives of its draft LTP at the earliest opportunity after the formal issue of the guidance.

2 Recommendations

That the Place Overview Committee:

- Consider the update provided and acknowledge the delay in development of the LTP.

- Consider the likely focus of the new Government guidance on LTPs and the associated risks and opportunities presented by it for Shropshire Council.
- Acknowledge the revised governance arrangements that have been put in place.

3 Risk Assessment and Opportunities Appraisal

3.1 Opportunities

An appraisal of opportunities associated with this project was carried out as part of the report to this Committee in November 2021. The following additional opportunities are highlighted based on the content of this report:

- The development of Shropshire's LTP has been commissioned to its term consultants, WSP. WSP has also won the contract to develop the next LTP guidance on behalf of the Department for Transport (DfT). This presents Shropshire Council with the opportunity to minimise abortive work and to realign the work carried out so far to the new guidance, in advance of its formal issue. This also means that Shropshire Council is ideally placed to test the emerging new guidance and demonstrate best practice going forward.
- Whilst the grant funding awarded is to be used primarily for the creation of an LTP, this can include commissioning of other work to build the evidence base for LTP preparation. This could potentially cover existing policy gaps in the department that would support the LTP but would be subject to discussion with the DfT.
- The early adoption of a whole Council approach to the development of the LTP means that the work is ideally placed to reflect the priorities of the new Shropshire Plan (2022-2025): healthy people, health economy, healthy environment and healthy organisation. It also means that Shropshire Council can reflect the DfT's aspiration for a 'vision-led' approach that enables Shropshire's highway and transport systems to better achieve intended outcomes for people, goods and places. This moves away from approaches used in the past that focussed on predicting future traffic growth and providing for it.

3.2 Risks

An appraisal of risks associated with this project was carried out as part of the report to this Committee in November 2021. The following additional risks are highlighted based on the content of this report:

- Delay to the issue of the new guidance has reduced the timeframe in which any formal public consultation and Shropshire Council approvals can be carried out before the 2024 deadline. The DfT is currently considering what this revised timeline means for implementation of LTPs, and how they will inform policy development ahead of the next spending review. There is currently no fixed date for issue of the formal consultation draft nor the final guidance which adds an additional risk in terms of forward planning both resource and Council decision making milestones.

- There will be a challenge in defining an intervention plan that is both ambitious to attract potential future funding but that is cognisant of current pressures on public funding.
- A key feature of the new guidance will be for LTAs to define Quantified Carbon Reductions (QCRs) for any proposed interventions included within the LTP (see Section 3.5). This is not only a new skill area within the industry but there is also currently some uncertainty over what can be realistically achieved at an individual LTA level. It will also be important to recognise and balance the potential wider value to some interventions, such as to health or economic growth and not focus solely on carbon reduction.
- A preliminary piece of work will be to establish Shropshire's carbon baseline, against which the potential impact of any interventions can be measured (Section 3.5). The potential scale of the gap to net zero and what can realistically be achieved in Shropshire may make it difficult to define meaningful interventions at a local level.
- Shropshire's current contract with WSP ends in March 2023, which presents a potential challenge in ensuring continuity in the development of the LTP.

3.3 Equalities

An ESIA was produced as part of the proposal to Cabinet to commission production of the LTP in 2018. It is proposed that this ESIA is reviewed and revised into an Equality, Social inclusion and Health Impact Assessment (ESHIA) as the structure of the ongoing development of the LTP and associated engagement are refined.

3.4 Community, consultation and engagement

Public engagement

Engagement with Shropshire's communities, stakeholders and partners is integral to the ongoing development of the LTP.

An Engagement Plan was produced as part of the initial LTP development work and a significant amount of preliminary stakeholder engagement has been carried out, which was outlined in the report to this Committee in November 2021. The Engagement Plan will be reviewed and updated as part of the revision to the scope of the LTP development in line with the new LTP guidance (Section 5).

It is currently planned to consult on, and subsequently seek Shropshire Council approval on, the strategic themes and objectives of the LTP at the earliest opportunity after the formal issue of the guidance by the DfT. Consultation on a supporting draft intervention delivery plan will follow approval on the above.

The decision making on when to consult, and through which mechanisms, will be through the Place Departmental Management Team (DMT) in consultation with the Cabinet Member for Highways, see below.

Governance and cross-organisational engagement

In 2020, a Project Board of officers from across the Council was set up to act as the accountable body for the success of the LTP development project in terms of

achieving corporate aims, programme and financial management and ensuring effective communication.

The announcement of the new guidance on LTPs reflects a renewed emphasis from the DfT on the importance of LTAs being able to plan for, and deliver, pipelines of cost-effective schemes and services that reflect key local and national priorities. In response, the Place DMT agreed that the governance of the LTP process needed to be controlled at a more senior level within Shropshire Council. The Place DMT, with the inclusion of the appropriate Shropshire Council Portfolio Holder, is now the formal decision-making forum and accountable body for the development of the LTP.

The previous LTP Project Board has been realigned to become a cross-organisational Project Steering Group that makes recommendations to the Place DMT, where a decision is necessary.

3.5 Environmental

A climate change appraisal was included in the report to this Committee in November 2021.

A Scoping Report (Stage A of the Sustainability Appraisal process) was undertaken as part of the preliminary LTP development work which provides baseline information on the environmental, social, and economic characteristics of the county. It identifies key issues and opportunities for the LTP and sets out sustainability objectives. It is expected this work can support the ongoing development of the LTP, regardless of the content of the new guidance.

The DfT's Transport Decarbonisation Plan (2021) made a commitment to make Quantifiable Carbon Reductions (QCRs) a fundamental part of local transport planning. As a result, it is already expected that LTPs will need to set out how ambitious QCRs will be delivered in local areas and this will form part of the anticipated guidance from the DfT.

LTAs will be required to estimate current and future user emissions in the absence of any LTP interventions which will be used to create a baseline against which the impact of the LTP can be measured. The carbon impact of the LTP's intervention pipeline in terms of user emissions will need to be calculated and LTAs are likely to also be encouraged to consider the infrastructure carbon emissions associated with proposed interventions and the maintenance of existing infrastructure. The QCR steps are likely to be as follows:

1. Estimate current and future user emissions (establish carbon baseline and local 'emission gap' in line with wider carbon reduction targets).
2. Establish a local transport decarbonisation pathway.
3. Consideration of carbon as part of the development and appraisal of LTP interventions (including policy interventions).
4. Estimation of the carbon impact of the programme of LTP interventions.
5. Adoption of a high quality LTP with ambitious carbon reduction targets.

The work to establish the Shropshire's carbon baseline (Step 1) has recently been commissioned to WSP and is due to be completed by the end of March 2023. The commission includes taking up an opportunity for collaborative working with Midlands Connect (regional transport partnership) to ensure a joined-up approach in the data used.

This initial piece of work will culminate in a workshop whereby the initial findings will be shared with key officers and Members. The purpose of this session will be to inform stakeholders of the scale of the challenge and pace of change required and to see assurance and feedback on the approach taken, areas of future focus and the level of ambition for the LTP.

4 Financial Implications

The announcement of the pending new guidance on LTPs from DfT put Shropshire's LTP development on hold in 2022. Since approval was given to commence work in 2020, £100,737 has been spent on the original LTP development commission.

In March 2022, LTAs in England received a share of £12.5m for preparation work to create LTPs in line with the new guidance. Shropshire has been awarded a grant of £178,571. Although the grant was allocated in the financial year 2021/22, the money did not need to be spent in that timeframe. LTAs will be asked to provide the DfT with a full breakdown of how the grant has been allocated. It is expected that this grant will cover the additional costs that will be incurred by Shropshire Council in procuring technical support in reviewing and updating the LTP work carried out so far and in completing any new elements of work that will be required i.e., development of QCRs (see above).

A new commission has been issued to WSP to commence the first stage of work on the further development of the LTP. This will be an iterative process and as such, each new element will be subject to review by the Strategic Highways Team, responsible for the commission management, and agreement on the associated cost estimate.

5 Background

New guidance on LTPs for Local Authorities

The Local Transport Act 2008 provides a statutory requirement for Local Transport Authorities (LTAs) to have a Local Transport Plan (LTP). In 2021, the Government announced plans to issue new guidance on LTPs with a target for LTAs to have new LTPs in place by Spring 2024. The guidance was originally anticipated to be in place by October 2022, however the Department for Transport (DfT) delayed consultation on the draft guidance to the end of 2022. This consultation has now been further delayed to early 2023 due to changes to the Ministerial team and the need to reflect the outcome of the Government's Autumn Statement.

It is understood that the need for new guidance on LTPs has been prompted by the following:

- LTPs are not being updated to reflect current priorities. The statutory requirement for LTAs to routinely update their LTPs was repealed in 2011.

- Local government pressures mean that LTAs struggle to balance priorities and to prioritise investment in planning, optioneering and developing pipeline aspirations and interventions. This reduces an LTA's ability to effectively bid for, and use, any available funding offers.
- LTAs are delivering incremental, isolated, improvements rather than strategically planned, joined-up highways and transport initiatives that meet the scale of the challenges faced.

It is anticipated that the guidance will introduce some significant changes in some areas and will move away from predicting future traffic growth and providing for it, in favour of a vision-led approach whereby LTAs can demonstrate how their transport systems can achieve better intended outcomes for people, goods, and places. It is also expected that LTPs will need to include detailed implementation plans and that the content of the LTPs will be directly linked to the allocation of central government funding in the future.

The guidance is currently expected to focus on the following strategic priorities:

- Grow and level up the economy.
- Improve transport for the user (safety, reliability and inclusivity).
- Reduce environmental impacts (climate change, air quality etc.).

Progress in Shropshire

Since work commenced on developing a new LTP for Shropshire late in 2020, engagement with a range of stakeholders, alongside the collation of an evidence base, has been used to develop an indicative vision and set of objectives for the next LTP, as well as a draft intervention plan. The approach taken has been based on understanding the access needs of people and goods rather than focusing on specific transport modes.

The development work carried out so far has been underpinned by the formation of a 'whole Council' approach to enable cross-organisational thinking and the development of integrated policy that reflects the key role that transport systems have to play in maintaining sustainable communities, place-making, encouraging economic growth, and in strengthening links with environmental and health agendas.

The early vision development work and the 'whole Council' approach means that Shropshire is well placed to realign the work already carried out to meet the expected requirements of the new DfT guidance but also to reflect priorities on the new Shropshire Plan (2022-2025) (see Section 3.1).

The development of Shropshire Council's LTP has been fully commissioned to its term consultants, WSP. The development of the LTP was put on hold in March 2022 pending issue of the new DfT guidance and the consequent need to review the scope of work, particularly in reflection of the work already carried out. WSP, has also won the contract to develop the next LTP guidance on behalf of the DfT so this has enabled some development work to be commissioned in advance of the new guidance.

As a preliminary activity, WSP has undertaken a review of the LTP work to date against the emerging guidance and produced a gap analysis. The indicative findings are shown in Table 1.

Table 1: Shropshire LTP gap analysis on potential new guidance

Activity	Status
LTP vision and objectives	Desirable to update
Evidence base (including carbon baseline, place based analysis etc.)	Essential to update
Carbon analysis	To be produced
Strategy development	Essential to update
Intervention development	Essential to update
Implementation plan (short, medium and long term)	To be produced
Monitoring and evaluation framework	To be produced

It is already known that the guidance will have a strong focus on carbon reduction. Therefore, the development of a carbon baseline for Shropshire has recently been commissioned for completion by WSP. It is acknowledged that this piece of work needs to be carried out in advance of any further work to update and develop the LTP and will also be used to measure the impact of the LTP going forward. Further information is contained in Section 3.5.

Next steps

Following completion of the carbon baseline commission, the key next steps will be to:

- Review the evidence base, vision and objectives that have already been produced, particularly in relation to wider Council aims.
- Seek approval to consult on a draft vision and set of strategic themes for the new LTP. The opportunity to carry out some work in advance of the formal issue of the guidance, as outlined above, means that that Shropshire Council could be in a strong position to consult on the draft vision and strategic themes at the earliest opportunity after the new guidance is issued.
- Identify and prioritise interventions and initiatives and carry out carbon testing.
- Develop an intervention implementation plan that will include the strategies and measures required to deliver the LTP objectives. LTAs will be required to estimate the carbon impact of the LTP's intervention pipeline (see Section 3.5). It is likely that the intervention plan will be available for consultation later in 2023, subject to the earlier approval of the vision and strategic themes elements of the draft LTP.

6 Conclusions

Work on developing the next LTP for Shropshire has been delayed pending issue of new guidance on the development of LTPs from the DfT.

Due to opportunities presented through Shropshire’s term contract with WSP, it has been possible to commence a process of understanding where work already carried out on the LTP needs to be realigned and to initiate some work to understand Shropshire’s carbon baseline, which will be essential going forward. This will put Shropshire Council in a strong position to carry out some public consultation on the draft content of the document at the earliest opportunity after formal of guidance by DfT.

List of Background Papers (This MUST be completed for all reports but does not include items containing exempt or confidential information)

Shropshire Council (2021) *Shropshire’s Local Transport Plan (4): Report to Place Overview Scrutiny Committee 11-11-2021*. Available at: <https://www.shropshire.gov.uk/committee-services/documents/s28794/8.%20Local%20Transport%20Plan.pdf> (Accessed: 11-01-2023)

Shropshire Council (2020) *Local Transport Plan 4 (LTP4): Report to Place Overview Scrutiny Committee 09-12-2020*. Available at: <http://shropshire.gov.uk/committee-services/documents/s26114/Scrutiny%20091220%20LTP%20FINAL.pdf> (Accessed: 11-01-2023).

Shropshire Council (2018) *Local Transport Plan [LTP] 4 - Approval to proceed and consult: Report to Cabinet 17-01-2018*. Available at: <http://shropshire.gov.uk/committee-services/ieListDocuments.aspx?CId=130&MId=3428&Ver=4> (Accessed: 11-01-2023).

Cabinet Members (Portfolio Holders)

Cllr Richard Marshall Portfolio Holder for Highways and Regulatory Services

Local Member

This report relates to a proposed County wide strategy. The Local Members’ Protocol is contained at Page E45 of the Constitution.

Appendices



Place Overview Committee	<u>Item 9</u>
6 February 2023	<u>Public</u>

Place Overview Committee work programme 2022-3

Responsible Officer

Danial Webb

danial.webb@shropshire.gov.uk

01743 258509

1.0 Summary

1.1 This paper presents the Place Overview Committee's proposed work programme for the 2022-2023 municipal year.

2.0 Recommendations

2.1 Committee members to:

- agree the proposed committee work programme attached as appendix 1
- suggest changes to the committee work programme and
- recommend other topics to consider.

3.0 Background

3.1 The work programme provides the opportunity for the committee to plan its work for the next twelve months. In planning its work, it should aim to produce a programme that features a combination of:

- scrutiny of council priorities, through its corporate plan (The Shropshire Plan)
- forthcoming policy proposals, as listed in the Forward Plan and from discussions with officers and administration members.
- community priorities that the public bring to the attention of elected members.
- priorities for action resulting from the council's financial and capital strategies.
- the work of our partners, for example the Marches Local Enterprise partnership or
- following up on previous recommendations from the committee.

3.2 Marches LEP

The Marches Local Enterprise Partnership is required by legislation to attend scrutiny annually. This committee has considered the work of the partnership previously, though to do so again would require reconfiguring the work programme. Members could hold an additional meeting or could choose to prioritise this work over other topics for consideration.

3.3 Update from Cabinet

The chair of this committee recently attended Cabinet to remind portfolio holders of their commitment to respond to recommendations from its 2019 review of policy around signs, banners, and pavement permits. Cabinet will instruct the relevant officers to respond to Cabinet shortly.

3.4 Shropshire Council's Forward Plan of Key Decisions is attached as **appendix 2**.

4.0 Next steps

4.1 Officers will present a refreshed work programme at each committee meeting. In addition the committee will meet informally between committee meetings to discuss which topics they wish to scrutinise at future meetings.

List of background papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

None

Cabinet Member (Portfolio Holder)

All

Local Member

All

Appendices

Place Overview Committee work programme

Forward Plan of Key Decisions – January 2023

Appendix 1

Overview and Scrutiny work programme for municipal year 2022-2023

Place Overview Committee

Topic	Objectives	Participants	Information required	Date
Communicating highways works and repairs	<ul style="list-style-type: none">• Understand how the council communicates disruptions to the highway.• Make recommendations on future development of communications.	Assistant Director, Infrastructure Head of Communications		10 Nov 2022
Highways capital programme	<ul style="list-style-type: none">• Review the council's capital programme for highways and transport for the period 2021-2025.• Ensure Shropshire Council has the staffing and infrastructure in place to plan and deliver programmes of work made possible by increased capital funding.• Ensure adequate funding is allocated to programme investments within LTP4.	Executive Director of Place	<ul style="list-style-type: none">• Financial strategy 2021-2025• Capital investment plan	6 February 2023

Place Overview Committee

Topic	Objectives	Participants	Information required	Date
Local Transport Plan 4	<ul style="list-style-type: none"> • Scrutinise findings of thematic consultation on emerging themes underpinning the draft local transport plan. • Ensure the plan's priorities align with and support other council corporate priorities. • Understand how the plan addresses competing and complementary priorities within the plan. • Examine plan priorities and capital investment underpinning the plan. 	Assistant Director, Infrastructure	<ul style="list-style-type: none"> • Draft local transport plan • Findings from thematic workshops • Regional transport strategies 	6 February 2023
Housing Developments task and finish group	<ul style="list-style-type: none"> • Agree the draft final report of the group to be presented to Cabinet 	Overview and scrutiny officer	<ul style="list-style-type: none"> • Draft final report 	6 February 2023
LED lighting programme	<ul style="list-style-type: none"> • To review the impact of the lighting programme on the 	Assistant Director, Infrastructure	<ul style="list-style-type: none"> • 	23 March 2023

Place Overview Committee

Topic	Objectives	Participants	Information required	Date
Planning Improvement	<ul style="list-style-type: none"> • Update on the review of the planning service, including <ul style="list-style-type: none"> ○ Engagement with town and parish councils ○ Training for town and parish councils ○ Automated processes for self-service ○ The Member Gateway ○ Restructuring ○ Training 	Assistant Director, Infrastructure	<ul style="list-style-type: none"> • 	23 March 2023
Update on review of winter service plan	<ul style="list-style-type: none"> • Scrutinise performance in carrying out the 2021/2022 highways winter service plan. • Monitor implementation of recommendations arising from the 2021 Place Overview Committee review of the winter service plan. 	Head of Highways	<ul style="list-style-type: none"> • Outcome of recommendations from the committee's 2021 report. 	23 March 2023

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THE CABINET FORWARD PLAN

This Notice, known as the Cabinet Forward Plan, sets out the Decisions, including Key Decisions, which are likely to be taken during the period covered by the Plan by either Cabinet as a whole or by individual members of the Executive. The Plan is updated each month and at least 28 clear days before a key decision is to be taken and is available from Council Offices, libraries and on the Council's Internet site (www.shropshire.gov.uk). This edition supersedes all previous editions.

Further Information

Cabinet is comprised of the following members: Councillors L Picton (Leader); I Nellins (Deputy Leader); G Butler, D Carroll, R Gittins, K Hurst-Knight, S Jones, R Marshall and C Motley,

To view more details, please click on the following link :

<http://shropshire.gov.uk/committee-services/mgCommitteeDetails.aspx?ID=130>

A Key Decision is one which is likely to result in income, expenditure or savings of £500,000 or greater, or to have a significant effect, on, two or more Electoral Divisions. In two-Member divisions i.e. Oswestry and Market Drayton, these are to be treated for the purpose of a key decision as two divisions.

Members of the public are welcome to attend Cabinet meetings and ask a question in accordance with the Council's Procedure Rules. If you would like further details please email amanda.holyoak@shropshire.gov.uk or telephone 01743 257714

All Executive decisions (except in extreme urgency) are subject to call-in and Scrutiny.

Documents submitted for decision will be a formal report, which if public, will be available on this website at least 5 clear working days before the date the decision can be made. If you would like to request such a document, please email amanda.holyoak@shropshire.gov.uk or telephone 01743 257714

Documents shown are listed at Shropshire Council, The Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND.

CABINET FORWARD PLAN FOR 1 JANUARY 2023 ONWARDS

DECISION MAKER - 18 January 2023

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
18 January 2023	Alternative Budget Proposals 2023/24	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	20 October 2022
18 January 2023	COVID-19 Business Support and Grant Funding End of Programme Review	Yes	Portfolio Holder for Growth, Regeneration and Housing		Executive Director of Place	25 October 2022
18 January 2023	Introducing a Charge for Events on the Highway Involving Temporary Traffic Regulation Orders	No	Portfolio Holder for Highways and Regulatory Services	Open	Gary Parton, Traffic Manager, Highways and Transport Gary.Parton@shropshire.gov.uk	22 November 2022
18 January 2023	Health Inequalities Plan	No	Cecilia Motley, Portfolio Holder for Adult Social Care, Public Health and Communities	Open	Rachel Robinson rachel.robinson@shropshire.gov.uk	8 December 2022
18 January 2023	Chief Officer Pay Award 2022	Yes	Leader and Portfolio Holder for Policy and Strategy, Improvement and Communications	Exempt	Executive Director of Resources	15 November 2022
18 January 2023	Built Environment Consultancy Contract: Full Business Case	Yes	Portfolio Holder for Highways and Regulatory Services	Exempt	Jo Hardie jo.hardie@shropshire.gov.uk	12 December 2022

DECISION MAKER - 15 February 2023

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
15 February 2023	Financial Strategy 2023/24 - 2027/28 - Final	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
15 February 2023	Treasury Strategy 2023/24	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
15 February 2023	Fees and Charges 2023/24	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
15 February 2023	Estimated Collection Fund Outturn For 2022/2023	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022

15 February 2023	Treasury Management Update Quarter 3 2022/23	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
15 February 2023	Financial Monitoring Report Quarter 3 2022/23	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
15 February 2023	Performance Monitoring Report Quarter 3 2022/23	Yes	Portfolio Holder for Culture and Digital		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
15 February 2023	Determination of Admission Arrangements 2024-25	Yes	Portfolio Holder for Children and Education		Tanya Miles, Executive Director of People tanya.miles@shropshire.gov.uk	10 October 2022
15 February 2023	Shropshire Schools Funding Formula 2023-24	Yes	Portfolio Holder for Children and Education		Tanya Miles, Executive Director of People tanya.miles@shropshire.gov.uk	10 October 2022
15 February 2023	ICT & Digital Strategy	Yes	Portfolio Holder for Culture and Digital		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	3 May 2022

15 February 2023	Church Stretton Neighbourhood Development Plan - Neighbourhood Area Proposal	Yes	Portfolio Holder for Highways and Regulatory Services		Mark Barrow, Executive Director of Place mark.barrow@shropshire.gov.uk	24 October 2022
15 February 2023	The Shropshire Plan Update To provide an update on The Shropshire Plan	Yes	Lezley Picton, Leader and Portfolio Holder for Policy and Strategy, Improvement and Communications	Open	James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	12 January 2023
15 February 2023	Aligning our Customer Services and the Drive to Digital A proposal to shorten the opening hours of our customer service centre to reflect the council's online offer, support the shift to more digital services for our customers and re-purpose Customer Service Advisers to preventative outbound customer contact.	Yes	Portfolio Holder for Culture and Digital	Open	James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	12 January 2023

DECISION MAKER - 1 March 2023

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
1 March 2023	Levelling-Up and Regeneration Bill: Reforms to National Planning Policy Consultation	Yes	Portfolio Holder for Highways and Regulatory Services	Open	Ashley Kendrick ashley.kendrick@shropshire.gov.uk	

DECISION MAKER - 8 March 2023

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
8 March 2023	Bikeability & Pedestrian Training	Yes	Kirstie Hurst-Knight, Portfolio Holder for Children and Education	Open	Steve Smith, Assistant Director - Infrastructure	16 December 2022
8 March 2023	Climate Strategy & Action Plan Monitoring Report 2022	No	Ian Nellins, Deputy Leader and Portfolio Holder for Climate Change, Environment and Transport	Open	Adrian Cooper adrian.cooper@shropshire.gov.uk	19 January 2023
8 March 2023	Draft Tenancy Strategy & Policy	Yes	Dean Carroll, Portfolio Holder - Growth, Regeneration and Housing	Open	Jo Hardie jo.hardie@shropshire.gov.uk, Melanie Holland, Housing Strategy and Development Manager melanie.holland@	23 January 2023
8 March 2023	Shropshire LCWIP Consultation	Yes	Portfolio Holder for Highways and Regulatory Services		Mark Barrow, Executive Director of Place mark.barrow@shropshire.gov.uk	21 September 2022

8 March 2023	<p>Unsafe Walking Routes Policy</p> <p>A revision has been made to the Extremely Hazardous Routes Policy following an LGO review. The policy which has not been revised since 2001 has now been updated in line with statutory guidance. This revision will not affect the number of pupils that are entitled to free home to school transport under this policy nor does it have any financial impact for the Council.</p>	No	Portfolio Holder for Children and Education	Open	Penny McLagan penny.mclagan@shropshire.gov.uk	
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DECISION MAKER - 22 March 2023

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
22 March 2023	All Age Carers Strategy Review 2022 - 2027	Yes	Portfolio Holder for Adult Social Care and Public Health		Tanya Miles, Executive Director of People tanya.miles@shropshire.gov.uk	29 April 2022
22 March 2023	Highways Term Maintenance Contract Options	Yes	Richard Marshall, Portfolio Holder - Highways and Regulatory Services	Exempt	Andy Wilde andy.wilde@shropshire.gov.uk	9 January 2023

DECISION MAKER - 19 April 2023

Date of	Purpose and Report title	Key	Portfolio Holder	Report	Contact for further	Date
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Meeting		Decision		Exempt / confidential	information re documents / report to be submitted to decision maker	Uploaded onto Plan
19 April 2023	Shrewsbury Business Improvement District (BID) Renewal - Term 3	Yes	Dean Carroll, Portfolio Holder - Growth, Regeneration and Housing	Open	Matt Potts, Business Growth & Investment Manager matt.potts@shropshire.gov.uk	17 January 2023

DECISION MAKER - 17 May 2023

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
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DECISION MAKER - 7 June 2023

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
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DECISION MAKER - 28 June 2023

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
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DECISION MAKER - 19 July 2023

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
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DECISION MAKER - 6 September 2023

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
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DECISION MAKER - 27 September 2023

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
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DECISION MAKER - 18 October 2023

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
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DECISION MAKER - 8 November 2023

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to	Date Uploaded onto Plan
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					decision maker	
DECISION MAKER - 29 November 2023						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
DECISION MAKER - 13 December 2023						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
DECISION MAKER - 17 January 2024						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
DECISION MAKER - 7 February 2024						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
DECISION MAKER - 21 February 2024						

DECISION MAKER - 6 March 2024						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
DECISION MAKER - 20 March 2024						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
DECISION MAKER - 17 April 2024						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan

Date of Publication - <Date>

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